



VOLUNTEER POSITION DESCRIPTION Robin House Respite / Overnight Volunteer

Project 16:49 is establishing a pool of female volunteers to provide occasional respite and vacation coverage for the live-in resident assistant at Robin House, a 7-bedroom independent / transitional living program site for female unaccompanied homeless high school students. Volunteers will provide an overnight adult presence in the house to ensure a safe environment for the residents.

- PURPOSE:** To provide overnight support and an adult presence for up to 7 residents
- TIME COMMITMENT:** Occasional overnight stays of 1 to 5 days, based on your availability and preferences
Core hours of 8 PM to 8 AM (with some flexibility during the work week)
Volunteers may sleep through the night
Volunteers may arrive earlier in the evening and/or stay later in the morning; those staying consecutive nights may be in the house anytime during their volunteer period
- DUTIES:**
- (1) Ensure safety of residence and residents
 - (2) Ensure house expectations and curfew are adhered to; document / report violations
 - (3) Assist residents with questions, concerns; communicate any major issues to Project 16:49 staff
 - (4) Provide *emergency* transportation, if needed
 - (5) Follow and uphold all Project 16:49 policies
- OTHER INFO:** Bed and bedding are provided (you may wish to bring your own pillow)
Cable television and wireless internet are available
Periodic trainings for volunteers will be offered
Must complete a volunteer application, personal interview, orientation, and confidentiality agreement.
A background check is required

Skills and Qualifications

- Strong interpersonal communication skills; comfort level in talking and dealing with at-risk young adults
- Ability to exercise appropriate authority when needed and good judgment in crisis situations
- Ability to maintain professional relationship with residents
- Ability to maintain and respect confidentiality
- Commitment and ability to be a positive role model
- Acceptance of a variety of lifestyles, behaviors, and cultural and spiritual practices
- Knowledge of adolescent development, crisis intervention, trauma, and/or conflict resolution a plus

About Us

Project 16:49 is a local non-profit organization established to provide Rock County's unaccompanied homeless youth with safe, stable housing options and case management support focusing on: education, employment, physical and mental health, independent living skills, and community connections. We assist youth with the development of individual goals and action plans, and ensure they have access to the services and supports they need to remain in school, graduate and become self-sufficient adults.

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Empowering Rock County's unaccompanied homeless youth to take action to achieve their goals